



# CITY OF HARRODSBURG

## License Fee Administration Employers Quarterly Return of License Fee Withheld

208 South Main Street  
Harrodsburg, KY 40330  
Phone: (859) 734-2225 Fax: (859) 734-2876  
Account Number: \_\_\_\_\_

Account Name and Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FOR QUARTER \_\_\_\_\_ YEAR \_\_\_\_\_  
DUE ON OR BEFORE 30 DAYS AFTER CLOSE OF QUARTER  
A \$25.00 PENALTY WILL APPLY IF THIS FORM IS NOT RECEIVED  
BEFORE 30 DAYS AFTER CLOSE OF QUARTER

If you are working in the City of Harrodsburg and have not purchased your Business License or if you owe delinquent payroll taxes, please contact this office as soon as possible. You may be issued a citation.

1. NUMBER OF TAXABLE EMPLOYEES # \_\_\_\_\_

2. TOTAL SALARIES, WAGES, COMMISSION, AND OTHER COMPENSATION PAID ALL EMPLOYEES \$ \_\_\_\_\_

3. LESS: NON-TAXABLE ITEMS (COMPENSATION PAID FOR SERVICES OUTSIDE THE CITY OF HARRODSBURG)  
\$ \_\_\_\_\_

4. TAXABLE EARNINGS (ITEM 2 MINUS ITEM 3) \$ \_\_\_\_\_

5. ACTUAL TAX DUE IN QUARTER AT 1.5% \$ \_\_\_\_\_

6. PENALTY \$ \_\_\_\_\_

*Penalty 5.00% per month, not to exceed 25.00% however, not less than \$25.00. A fraction of a month is counted as a whole month.  
If penalty is not added on late payments, the payment and form will be returned.*

7. INTEREST \$ \_\_\_\_\_

*Simple interest of 12.00% per annum on tax due. A fraction of a month is counted as a whole month.*

8. TOTAL (INCLUDE INTEREST AND PENALTY IF DUE) \$ \_\_\_\_\_

IF NO WAGES PAID, MARK A ZERO AND RETURN THIS FORM WITH EXPLANATION WITHIN 30 DAYS OF END OF QUARTER OR THE PENALTY WILL APPLY.

### IMPORTANT INFORMATION

TO INSURE ACCURACY, THIS FORM MUST BE COMPLETED AND RETURNED.

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN ARE TRUE AND CORRECT

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(OFFICIAL TITLE)

RETURN THIS COPY WITH PAYMENT  
MAKE CHECK OR MONEY ORDER PAYABLE TO: LICENSE FEE ADMINISTRATOR